

PLC AT MDCPS PTA

MINUTES OF April 30, 2014 MEETING

Call to Order: The meeting of the PLC at MDCPS PTA was held in the cafeteria of the Miami-Dade County Public Schools IPrep. President Vivien Nouel called the meeting to order at 4:40pm.

Quorum: A quorum of ten (10) was established. See attached sign in sheet.

Welcome and Introduction: Ms. Nouel welcomed all new and returning parents and thanked everyone for attending the last PTA meeting for the 2013-2014 school year.

Minutes: The minutes of the March 5, 2014 meeting were mentioned and Ms. Nouel informed the attendees that the minutes were being passed around for their review.

MOTION: The ratification of the minutes were moved, seconded and passed.

Memorandum from 2011-2012: Ms. Diaz, Assistant Principal, explained that in 2012 the PLC at MDCPS PTA granted the PLC \$4000 to be used for Thinking Out of the Box Grant, Double the size of classroom libraries and the science teacher grant. All the money was not spent, therefore, they have \$2376 that is untouched and would like to use it for special purposes such as: incentives, medals, and certificates for students and to also fund field trips, as needed.

MOTION: The ratification of the 2011-2012 Memorandum were moved, seconded and passed.

Treasurer's Report: Ganesh was not in attendance so Vivien spoke on his behalf. She posted the budget on the screen and reviewed it. She said there is \$9113.69 actual cash on hand and mentioned the addition of 2 new members of the PTA.

MOTION: The ratification to accept the Annual Financial Report was moved, seconded and passed.

MOTION: The ratification to authorize the Executive Board to expend funds during the summer recess for the purpose of preparing for back-to-school activities including but not limited to membership sales, supplies, etc. were moved, seconded and passed.

Bylaws Update: Vivien Nouel and Karon Coleman have been in contact with the Florida PTA regarding the changes for the bylaws and the changes are still pending at this time.

Audit Committee: The audit committee was established and the committee includes: Aileen Fan, Chair, Karla Santos and Jim Willets. They will have the audit complete within 15 days.

MOTION: The ratification to accept the audit committee's report was moved, seconded and passed.

2014-2015 Agendas: The PTA will purchase agendas for the 2014-2015 school year for grades Kindergarten – 5th.

MOTION: The ratification to accept the purchase of agendas was moved, seconded and passed.

Overview of Events: Vivien reviewed a list of events that occurred during the 2013-2014 school year. She thanked everyone who helped and attended the events to make it a successful year. The events include: Back-to-School Supplies, Fall and Spring Family Picnic, Fall and Spring Parent's Night, Harvest Fest, Friday T-shirt Contest, Book Drive, Holiday Breakfast for the teachers and staff, Chapman Partnership Toiletry, Valentine's Day Flower and Bracelet Sales, Scholastic Book Fair

Overview: The following are the items given to the PLC from the PTA: Agendas for school year, Teacher Grants, AR, Digital Devices and Reflex Math

Amendment: The AR committee was asked to be reinstated because there is money still available. The committee will include Alice Mensch, Stacey Zuazo, Sandra Seals and Karon Coleman.

MOTION: The ratification to accept the AR committee was moved, seconded and passed.

Box Tops: Deb Steiger stated that the box tops were a success this school and to continue collecting them because we are close to meeting the goal of \$1000. The check goes directly to the school and they were able to purchase music equipment with the money earned. There is one more contest so hand box tops in before the end of the school year.

Nominating Committee: Deb Steiger is the chair for the committee and she explained the process of electing the positions for the 2014-2015 PTA Executive Board. She announced the slate of nominations for officers:

Eduardo Martinez - President
Eddy Goicolea - Vice President 1
Keith Holmes Sr. - Vice President 2
James (Jim) Willets - Treasurer
Natalie Synder - Recording Secretary
Xiomara Napoleon - Corresponding/Communications Secretary

Elections: After the slate was announced by the Nominating Committee, the floor was opened for nominations for each individual officer position: president; vice president; corresponding secretary; recording secretary; and treasurer. There were no nominations from the floor. There was a voice vote to accept the slate of nominees presented by the Nominating Committee. The membership unanimously approved the slate and the following were elected as officers:

Eduardo Martinez as President
Eddy Goicolea as Vice President 1
Keith Holmes Sr. as Vice President 2
James (Jim) Willets as Treasurer
Natalie Synder as Recording Secretary
Xiomara Napoleon as Corresponding/Communications Secretary

The newly elected officers came forward and were congratulated.

Thank you's: Vivien announced a special thanks to: Alice Mensch and all committee chairs and committee's

PLC Update: Ms. Diaz, AP of PLC, thanked all the parents for attending and reminded all of the following:

END OF YEAR SHOW INFO:

Kindergarten and 4th Grade 9:00 a.m. – 10:00 a.m.
Pre-K: 10:30 a.m. – 11:30 a.m.
1st Grade: 12:00 p.m. – 1:00 p.m.
2nd and 3rd Grade: 1:30 p.m. – 2:30 p.m.

School Hours: Pre-K – 1st starts school at 8:20am and 2nd-4th starts at 8:35pm. All students are released at 1:50pm on Wednesday's unless they are in aftercare.

Pre-K Parent Orientation will be in May 2014.

The meeting was adjourned at 5:38 pm.

Adopted by the PLC at MDCPS PTA membership on the 5 day of May, 2014.



Denise Glinn, Recording Secretary

Approved as Presented:  Date: 5/7/2014

Approved as Corrected: _____ Date: _____

**PLC of MDCPS PTA
Treasurer's Report
Apr 30 2014**

Cash on hand	\$ 9,165.45	
Undeposited Funds	\$ 1,846.00	
Total	\$ 11,011.45	
Uncashed Checks	\$ 1,897.76	
Actual Cash on hand	\$ 9,113.69	
Activity since Mar 05 2014	Income	Expense
Planners for 2014-2015		\$ 1,125.11
PNO - Spring	\$ 1,726.00	\$ (432.00)
Total Members	153	
New Members since Mar 05 2014	2	

**PLC of MDCPS PTA
Budget**

**Fiscal Year 2013 - 2014
(July 1 2013 - June 30 2014)**

Cash on hand as of July 1 2013	\$ 10,771.57	\$ 10,771.57
RECEIPTS	Budget (\$)	Actual (\$)
Interest.....	\$ 5.00	
Donations.....	\$ 100.00	\$ 9.00
Memberships.....	\$ 1,500.00	\$ 1,310.00
Parent's Night Out Fall.....	\$ 3,000.00	\$ 4,018.40
Harvest Fest.....	\$ 1,000.00	\$ 1,912.77
Fall Picnic.....	\$ 1,598.00	\$ 1,598.00
Book Fair.....	\$ 2,000.00	\$ 2,207.30
Valentine Flower Sale	\$ 500.00	\$ 766.00
Parent's Night Out Spring.....	\$ 3,000.00	\$ 1,726.00
Spring Event.....	\$ 1,000.00	\$ 1,439.41
Back to School Supplies Refund	\$ 400.00	\$ 406.76
Friday T-shirt Sale		\$ 1,935.55
TOTAL RECEIPTS.....	\$ 14,103.00	\$ 17,329.19
EXPENDITURES	Budget (\$)	Actual (\$)
Welcome Breakfast	\$ (75.00)	\$ (74.24)
Back to school supplies - 2013	\$ (1,400.00)	\$ (1,091.14)
Membership Dues to Florida PTA.....	\$ (525.00)	\$ (455.00)
Fall Picnic Expense	\$ (250.00)	\$ (250.00)
Parent's Nigh Out Spring Expense	-	\$ (432.00)
Harvest Fest Expense.....	\$ (600.00)	\$ (1,081.45)
Event Expenditures.....	\$ (1,000.00)	\$ (257.30)
Office Supplies.....	\$ (600.00)	
Miami Dade County Council Dues.....	\$ (150.00)	\$ (150.00)
Insurance.....	\$ (225.00)	\$ (150.00)
Quickbooks.....	\$ (156.00)	\$ (155.40)
Spring Event Expense.....	\$ (500.00)	\$ (250.00)
Miscellaneous.....	\$ (250.00)	
Valentine	\$ (300.00)	\$ (416.30)
Back to school supplies - 2014	\$ (1,500.00)	\$ 1,125.11
Teachers Appreciation week	\$ (1,000.00)	\$ (1,000.00)
Friday T-shirt Sale	\$ -	\$ (1,323.06)
TOTAL EXPENDITURES.....	\$ (8,531.00)	\$ (5,960.78)
PROGRAM EXPENSES	Budget (\$)	Actual (\$)
Sunshine Fund.....	\$ (200.00)	
Teacher grants.....	\$ (2,500.00)	\$ (594.12)
Digital Reading Devices	\$ (8,325.00)	\$ (8,325.00)
Reflex Math - Funded from AR budget line	\$ (2,400.00)	\$ (2,400.00)
AR	\$ (1,000.00)	\$ (1,000.00)
TOTAL EXPENSES.....	\$ (22,956.00)	\$ (18,279.90)
ENDING BALANCE.....	\$ 1,918.57	\$ 9,820.86

Primary Learning Center of Miami-Dade County Public Schools

Parent Teacher Association

Meeting – Wednesday, April 30, 2014

SIGN-IN SHEET

	NAME	PTA MEMBER Y/N	E-MAIL ADDRESS	Are you currently receiving e-mails from the PTA?
1	Wendol Philord	Y	WendolPhilord@dadeschools.net	Y
2	Jim Wilets	Y	wiletsj@nsu.law.nova.edu	Y
3	Maria Castillo	Y	mariafcastillo12@gmail.com	Y
4	Cassandra Holmes	Y	cholmes1952@yahoo.com	Y
5	Keith Holmes SR	Y	MR40Holmes@aol.com	Y
6	Alicia Ibarra	Y	aibarr01@hotmail.com	Y
7	Enose Christmas	N	enosechristmas@gmail.com	N
8	Lori Hanson	Y	thedubards@gmail.com	Y
9	Angel Pittman	Y	angel@touchingmiamiwithlove.org	Y
10	Tnerna Real	Y	ireal_2000@yahoo.com	Y
11	Adley Belizaire	Y	belizaire@dadeschools.net	Y
12	Natacha Alabre	N		
13	Eduardo Martinez	Y	emartinezelizondo@yahoo.com	Y
14	Eddy Goicoechea	Y	eddygoicoechea@gmail.com	Y
15	Alice Raval	Y	alice.mensch@gmail.com	Y
17	Natacha Janssens	Y		Y
18	Kristina Avelle	Y	kristinaavelle@gmail.com	Y
19	Paola Bapini	Y	paolabini@yahoo.com	Y
20	Juan de la Cabada	Y	dfernand37@FLU.edu	Y
21	Aileen Fan	Y	aileen.fan@gmail.com	Y
22	Laura Seminario	Y	Lseminario@gmail.com	Y
23	Del Albo Steh	Y	delalbo@hmc.net	Y
24	Chanda Carroll	Y	chanda.carroll@me.com	Y

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Parent Teacher Association
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	NAME	PTA MEMBER Y/N	E-MAIL ADDRESS	Are you currently receiving e-mails from the PTA?
1	Denise Glinn	Yes	denise.glinn@earthlink.net	yes
2	Betina Hausen	Yes	betinahausen@hotmail.com	yes
3	Niviana Noel	yes		yes
4	Sandra Seals	yes	SandraSeals1@gmail.com	Yes
5	Stacey Zurzo	yes	staceyzurzo@gmail.com	yes
6	LUZ PONCE	Yes	Lponce28@comcast.net	Yes
7	KARLA SANTOS	yes	KARLASANTOSHS@gmail.com	yes
8	Roxana Campoo	yes	ROXANAC123@yahoo.com	yes
9	ROBERT ROSELLO	yes	VICALIROSE@HOTMAIL.COM	No
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